

Measure K Charter School Committee Members

Blue Oak Charter School: Susan Domenighini & Shannon O'Laughlin
Chico Country Day Charter School: Margaret Reece & Lori McGlone
CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith
Forest Ranch Charter School: Lisa Speegle, Chair & Christia Marasco
Inspire Charter High School: Jerry Crosby & Dan La Bar

Nord Country School: Kathy Dahlgren & Tom Williams
Sherwood Montessori: Michelle Yezbick & Monica Woodward
Step Up Academy: Spencer Ansonge & Mike Long
Wildflower Open Classroom: Tom Hicks & Jonas Herzog

Chico Unified School District Measure K Charter School Committee Meeting Notice

Date: May 11, 2017

Time/Location: 3:00pm CORE Butte Charter, 260 Cohasset Road #120, Chico, CA

Minutes

1. REGULAR SESSION

1.1 Call to Order & Roll Call

Meeting Called to Order: 3:04

Attendees:

Blue Oak Charter School: Susan Domenighini (arrived at 3:11)
Chico Country Day Charter School: Margaret Reece
CORE Butte Charter School: Mary Cox
Forest Ranch Charter School: Lisa Speegle
Inspire Charter High School: Jerry Crosby (3:08)
Nord Country School: Kathy Dahlgren (3:08)
Sherwood Montessori: Michelle Yezbick
Step Up Academy: Spencer Ansonge
Wildflower Open Classroom: Tom Hicks

1.2 Approval of Regular Agenda

Margaret made the motion to approve the agenda for the May 11, 2017 of the Measure K Charter School Committee, Michelle seconded the motion.

Approved as 8/8/0/1	AYE	Nay	Abstain	Absent
Susan Domenighini				x
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Jerry Crosby				x
Kathy Dahlgren				x
Michelle Yezbick	x			
Spencer Ansonge	x			
Tom Hicks	x			

1.3 Approval of Minutes from May 4, 2017 Meeting

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:

At the discretion of the Chair, students may be given priority to address items to the Committee

Public input on specific agenda items and those items not on the agenda:

The CUSD Measure K Charter School Committee welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Committee Chair. In the case of numerous requests to address the same item, the Committee may select representatives to speak on each side of the item. Each person who addresses the Committee must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Committee as a whole and not to individual committee members. The Committee shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be taken under advisement by the Committee and may be placed on the agenda of a subsequent meeting for discussion or action by the Committee at the discretion of the Committee Chair & Vice Chair.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

Copies of Agendas and Related Materials: Materials are available at the meeting, on the CUSD website at www.chicousd.org, or in the district office prior to the meeting @ 1163 East 7th Street, Chico, CA 95928.

Margaret made the motion to approve the minutes from the May 4, 2017 meeting, Tom seconded the motion.

Approved as 8/8/0/1	AYE	Nay	Abstain	Absent
Susan Domenighini				x
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Jerry Crosby	x			
Kathy Dahlgren	x			
Michelle Yezbick	x			
Spencer Ansorge	x			
Tom Hicks	x			

2. PUBLIC COMMENTS - none

3. DISCUSSION/ACTION ITEMS

3.1 Measure K Project Approval Application and Matrix: Discussion/Action regarding the mechanism by which projects using Measure K funding designated for charter schools will be prioritized and presented by the Committee to the CUSD Board for approval.

- Review of project proposal guidelines proposed by Measure K Charter School Committee. Are we here as a questioning entity or as an approval committee?
- This is tax-payer money and we need to keep that in mind when determining projects.

Six questions were posed from Lisa regarding the two documents:

1. School in good standing- (1/7/0/1)

Comments covered:

How well the school manages money, who determines this, simple narrative, was the charter renewed; scope of “good standing”

Determination:

This question is too broad and should not be used

Denied as 1/7/0/1	AYE	Nay	Abstain	Absent
Susan Domenighini				x
Margaret Reece		x		
Mary Cox		x		
Lisa Speegle	x			
Jerry Crosby		x		
Kathy Dahlgren		x		
Michelle Yezbick		x		
Spencer Ansorge		x		
Tom Hicks		x		

2. Does the project fall under the bond language? (9/0)

Determination:

No discussion needed as a unanimous approval for the question was polled.

Approved as 9/0	AYE	Nay	Abstain	Absent
Susan Domenighini	x			
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Jerry Crosby	x			
Kathy Dahlgren	x			
Michelle Yezbick	x			
Spencer Ansorge	x			

3. Need for the project (0/9)

Comments Covered:

This is already determined through the site board approval process.

Determination:

This question is not needed for the approval process.

Approved as 0/9	AYE	Nay	Abstain	Absent
Susan Domenighini		x		
Margaret Reece		x		
Mary Cox		x		
Lisa Speegle		x		
Jerry Crosby		x		
Kathy Dahlgren		x		
Michelle Yezbick		x		
Spencer Ansorge		x		
Tom Hicks		x		

4. Life span of the project appropriate use of bond funds (9/0)

Comments Covered:

District does not use bond dollars to replace computers, initial purchase of technology development, discussion of the idea that the whole committee.

Determination:

There was a need to change the language to say “given the life span of a bond, did the proposal explain how this project is an appropriate use of bond funds”.

Approved as 9/0	AYE	Nay	Abstain	Absent
Susan Domenighini	x			
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Jerry Crosby	x			
Kathy Dahlgren	x			
Michelle Yezbick	x			
Spencer Ansorge	x			
Tom Hicks	x			

5. Has the school demonstrated the feasibility for completing the project (9/0)

Comments covered:

As per bond application completeness, does not apply to furniture and smaller purchases
Has the school done the due diligence to follow through with the project, has the planning been completed, can you finish what you started, has the research been done to show a good investment of funds

Determination:

This question should stand

Approved as 9/0	AYE	Nay	Abstain	Absent
Susan Domenighini	x			
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Jerry Crosby	x			
Kathy Dahlgren	x			
Michelle Yezbick	x			
Spencer Ansorge	x			
Tom Hicks	x			

6. Has the local school board approved the project- (9/0)

Determination:

No discussion needed as a unanimous approval for the question was polled.

Approved as 9/0	AYE	Nay	Abstain	Absent
Susan Domenighini	x			
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Jerry Crosby	x			
Kathy Dahlgren	x			
Michelle Yezbick	x			
Spencer Ansorge	x			
Tom Hicks	x			

Jerry made the motion to approve the previous questions number 2, 4, 5, 6 as written in the above language, Mary seconded the motion.

Approved as 9/9/0/0	AYE	Nay	Abstain	Absent
Susan Domenighini	x			
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Jerry Crosby	x			
Kathy Dahlgren	x			
Michelle Yezbick	x			
Spencer Ansorge	x			
Tom Hicks	x			

Michelle made a motion to approve the application as presented with the amendment that the questions will be added to the application and approval form, Jerry seconded the motion.

Approved as 9/9/0/0	AYE	Nay	Abstain	Absent
Susan Domenighini	x			
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Jerry Crosby	x			
Kathy Dahlgren	x			
Michelle Yezbick	x			
Spencer Ansorge	x			
Tom Hicks	x			

- 3.2 CUSD Facilities Project Management Services: Discussion / Action on CUSD cost-sharing proposal regarding project services to be provided by Mike Weissenborn.

Kevin reported out that contract with Mike has been approved with the note not to exceed 1.5% per each charter school.

- 3.3 Consultant Pooling: Discussion/Action on next steps in creating a consultant pool for Measure K projects for charter school group – Mike Weissenborn

Potential two levels of people: one for smaller projects, one for larger projects. What type of review committee do we want to see? A recommendation was made to create a sub committee to do the work. Meet and review on June 15, to present at the June 29th CUSD board. You are not restricted just because someone responded or is part of the pool. If a school has another person they would like to use they may. Should the sub committees be specific to project scope and type?

- 3.4 Update on Use of Measure K Funding: Further information for committee on legal uses of Measure K bond funds for charter school projects – Kevin Bultema
- Can charter schools get a loan and pay off with bond funds as made available/
 - How are payments made if there is a loan in place; is the district the entity that takes out the loan, or does the District cut checks to the charter school to make the payments?
 - Can we utilize the money to hire a capital campaign manager?
 - Can we use the money for private property or long term leases?

No new information at this time, awaiting responses from district legal council.

- 3.5 Purchasing Procedures: Steps required by CUSD for purchasing good and services using Measure K funds – Kevin Bultema

Kevin presented a purchasing process document. Purchasing of equipment will be done according to CUSDs guidelines. CUSD will actually place the order for all of the items. According to site code and send directly to our centers. Superintendent can sign off on anything under \$50,000, over that must be approved by CUSD board. Items should be “district tagged” separately. Has to go to the board two times if it is over \$50,000. Send them together if you want them approved in the one board meeting. If we have a vendor that is not listed, CUSD can add the vendor.

Would the CUSD board consider approving smaller items if they are under a certain dollar amount. Kevin responded that CUSD will want a documented and complete package.

- 3.6 Measure K Project Submissions: Discussion / Action on projects submitted to the Committee for approval.

Chico Country Day School submitted an application for funds.

1. Planning funds: Michelle made a motion to approve the request for planning money, Jerry seconded the motion.

Approved as 9/9/0/0	AYE	Nay	Abstain	Absent
Susan Domenighini	x			
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Jerry Crosby	x			
Kathy Dahlgren	x			
Michelle Yezbick	x			
Spencer Ansorge	x			
Tom Hicks	x			

2. Furniture: classroom furniture, tables, chairs, industrial work tables, science equipment, soccer goals, outdoor seating and benches

Mary motioned to approve with the removal of the chemicals as listed, Susan seconded the motion.

Approved as 9/9/0/0	AYE	Nay	Abstain	Absent
Susan Domenighini	x			
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Jerry Crosby	x			
Kathy Dahlgren	x			
Michelle Yezbick	x			
Spencer Ansorge	x			
Tom Hicks	x			

3. Construction: \$247,889 for the installation of solar panels on the CCDS Elementary gymnasium roof

Jerry motioned to approve the request, Kathy seconded the motion.

Approved as 8/0/0/1	AYE	Nay	Abstain	Absent
Susan Domenighini	x			
Margaret Reece	x			
Mary Cox	x			
Lisa Speegle	x			
Jerry Crosby	x			
Kathy Dahlgren	x			
Michelle Yezbick	x			
Spencer Ansgorge				x
Tom Hicks	x			

Inspire submitted an application for the committees review and action.

1. Properly equipping the buildings with infrastructure and educational technology. No action was taken and the petition will be re-submitted.

Nord Country School submitted an application for action.

1. Replace the fire alarm at approximately \$30,000

Due to the time restraints of the measure K committee, Jerry moved to approve Nord's request with the understanding that a document meeting the requirements of the application will be provided. Susan seconded the motion. (Approved 7/0/0/2)

Approved as 7/0/0/2	AYE	Nay	Abstain	Absent
Susan Domenighini	x			
Margaret Reece				x
Mary Cox	x			
Lisa Speegle	x			
Jerry Crosby	x			
Kathy Dahlgren	x			
Michelle Yezbick	x			
Spencer Ansgorge				x
Tom Hicks	x			

4. ITEMS FROM COMMITTEE MEMBERS

5. ADJOURNMENT

- 5.1 Next meeting May 18 at 2PM, venue CORE Butte Charter School
- 5.2 Future Items:
 - 5.2.1.1 Pool sub-committee
 - 5.2.1.2 Legal response from CUSD lawyer regarding previous submitted questions
- 5.3 Meeting Adjourned at 5:23